



STATE OF NEW YORK  
OFFICE OF THE ATTORNEY GENERAL

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July 26, 2023

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The Honorable Cathy Seibel  
Charles L. Brieant, Jr. Federal Building and U.S. Courthouse  
300 Quarropas Street  
White Plains NY 10601

Re: Girard v. Gutwein  
20 CV 5883

Dear Judge Seibel:

Attached please find the affidavits of Rachael Seguin, Director, Incarcerated Grievance Program, and Lauran Stanaway, Incarcerated Grievance Program Supervisor at Green Haven Correctional Facility, explaining the process for the production of grievances in this case.

Very truly yours,

*Rachel Zaffrann*

Rachel Zaffrann  
Deputy Assistant Attorney General